

UF/IFAS Indian River County Extension

4-H Club Annual Financial Audit

Sept. 1, 2007 – August 31, 2008

Name of 4-H Club _____

Treasurer's Name _____ Club Leader's Name _____

I. Treasurer's Report

A. Funds are deposited in which financial organization? _____

B. Name of account: _____

Signatures required: _____

II Auditor's Report

A. Account balance as of 9/1/07 \$ _____

Income from 07-08 (total) \$ _____

Total assets = 9/1/07 (balance plus income) \$ _____

Expenses (total 9/1/07 thru 8/31/08) \$ _____

Balance as of 8/31/08 (Total assets minus expenses) \$ _____

B. The ending balance is reconciled with the bank account Yes _____ No _____

C. The 4-H financial records have been reviewed and are found to be accurate and complete.
All transactions have been made in keeping with the club's budget goals and policies.

D. Please submit along with this form bank statements, and a ledger showing itemized income and expenses.

Signature of Club's auditor(s)

** Auditor must be adult(s) other than club leader or person who signs the checks**

Please complete and return Indian River County Extension Office by Sept. 30, 2008

Please Do Not Approve Your Own Form

Date: _____ Accepted by: _____ Reviewed by: _____ Approved: Yes _____ No _____